

CITY _____

June 30, 2017 or the twelve month period ended

PLANNING CONFERENCE MANAGER

Date: _____

Time: _____

Items

Discussion

- A. Last year's items for this year's AUP engagement.
- B. Significant findings from planning.
- C. Results of obtaining an understanding of internal controls.
- D. Significant AUP program modifications.
- E. Time budget:
 - 1. Timing of fieldwork.
 - 2. Staff scheduling.
 - 3. Budget variances.
- F. Other.